

Genesis Center Of Marion County FL

Home Education Instructional Program Disclosure & Compliance Packet

Academic Year: 2026–2027

Provider Identity & Contact Information:

- **Legal Business Name:** Genesis Center Of Marion County FL
 - **Federal EIN:** 59-6158819
 - **Physical Facility Address:** 5200 SE 145th ST, Summerfield, FL 34491
 - **Office Phone Number:** 352-245-2560
 - www.Genesisfle.org
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Section 1: Official Program Status & Compliance Statements

In alignment with Florida SFO (Scholarship Funding Organization) guidelines for the Family Empowerment Scholarship for Students with Unique Abilities (FES-UA) and the Personalized Education Program (PEP), Genesis Center Of Marion County FL attests to the following operational standards:

- **Parent-Directed Instruction:** We operate strictly as a program selected by the parent to support, enhance, and enrich their home education or PEP scholarship student's parent-directed instruction.
 - **Not a School Entity:** Genesis Center Of Marion County FL is an instructional provider. We are not a private school, virtual school, public school, or charter school.
 - **Physical Facility Operation:** 100% of all courses, tutoring sessions, and enrichment activities are operated out of our physical facility located at 5200 SE 145th ST, Summerfield, FL 34491. We do not offer online, virtual, or hybrid distance-learning models.
 - **Public Access:** This program description, daily schedule, and tuition schedule are maintained publicly and are reviewable by parents, state auditors, and scholarship processors without restriction.
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Section 2: Publicly Reviewable Program Descriptions

The following specialized courses and activities are designed to enhance and enrich home education student learning opportunities:

1. Comprehensive Core Academic Support & Tutoring (Grades K–12)

An on-site learning support block designed to reinforce parent-directed home education frameworks. Instructors provide direct, physical, face-to-face tutoring and academic

interventions across core subject areas: **Math, Reading, Science, and Social Studies**. Utilizing the customized **Master Books curriculum** framework, our staff maps out lesson plans tailored to each child's academic pace, tracks portfolio milestones, and provides technical record-keeping and compliance guidance for homeschool families.

2. Hands-On Life Skills Enrichment Masterclasses (Grades K–12)

A practical, physical workshop track that expands student learning opportunities through collaborative, project-based trades and arts. Students engage in rotating, interactive physical modules conducted entirely within our facility, including:

- **Cooking:** Nutritional planning, culinary safety, and food preparation.
- **Automotive Basics:** Fundamental mechanical concepts, safety, and basic vehicle maintenance.
- **Carpentry & Woodworking:** Spatial planning, measurement math, tool safety, and physical builds.
- **Agriculture & Gardening:** Plant biology, soil chemistry, and sustainable food production.
- **Music & Drama:** Public speaking elements, auditory theory, performance confidence, and showcase event coordination.

3. Early Start Morning Reading Program (Grades K–12)

A structured early-morning academic readiness block. Students receive targeted, quiet **reading support**, vocabulary development, and literacy progress tracking alongside a light breakfast to optimize cognitive focus for the instructional day ahead.

4. Extended Study & Academic Extension Block (Grades K–12)

An afternoon academic extension session providing intensive, targeted **academic tutoring** to solidify core concepts from the morning curriculum. This block features daily, physical hands-on mini-classes covering applied sciences, critical thinking logic puzzles, and interactive educational team projects.

Section 3: Official Daily Schedule

- **7:00 AM – 8:30 AM | Early Start Morning Reading Program**
Focused morning reading support, quiet literacy activities, and a light breakfast.
- **8:30 AM – 9:00 AM | Morning Assembly & Goal Setting**
Student agenda tracking, day planning, and project preparation.
- **9:00 AM – 11:30 AM | Core Academic Support Block**
Individualized academic tutoring using Master Books Curriculum (Math, Reading, Science, Social Studies).

- **11:30 AM – 12:30 PM | Midday Break & Social-Emotional Learning**
Lunch hour and structured peer-to-peer interaction.
- **12:30 PM – 2:30 PM | Hands-On Enrichment & Life Skills Masterclasses**
Physical workshops in Cooking, Automotive, Carpentry, Agriculture/Gardening, or Music & Drama. Includes project-based learning days, performances, and student showcase events.
- **2:30 PM | Core Program Dismissal**
- **2:30 PM – 5:30 PM | Extended Study & Academic Extension Block**
Targeted academic tutoring, homework support, and interactive instructional mini-classes.

Section 4: Published Tuition & Fee Schedule

- Genesis Center Of Marion County FL offers flexible, usage-based pricing models tailored to the needs of homeschool families.
- **New Student Application Fee: \$50.00 per student (One-time, non-refundable).** *Covers administrative intake, system provisioning, and student file setup.*

1. Full-Time Bundled Monthly Programs

- **Full-Day Core Academic Support Program (8:30 AM – 2:30 PM):** \$175.00 per week / **\$700.00 per calendar month** *(Based on a standard 4-week instructional block).* Includes all core subjects, Master Books planning, and daily hands-on enrichment/life skills classes.
- **Early Start Morning Reading Program (7:00 AM – 8:30 AM):** \$40.00 per week / **\$160.00 per calendar month.**
- **Extended Study & Tutoring Program (2:30 PM – 5:30 PM):** \$75.00 per week / **\$300.00 per calendar month.**

2. Flexible & A La Carte Pricing Options

- **Daily Attendance Rate:** \$40.00 per day. *Flexible, single-day attendance chosen by the parent. Includes core academic support and daily afternoon enrichment classes. Parents pay only for the physical days used.*
- **Single Standalone Enrichment Class Only: \$25.00 per class.** *For partial-day students attending strictly for individual afternoon trades/arts workshops (Cooking, Automotive, Carpentry, Agriculture, or Drama).*

3. Required Curriculum Fees

- **Full-Time Student Curriculum Fee:** \$400.00 per student (Annual)
 - **Part-Time Student Curriculum Fee:** \$200.00 per student (Annual)
- Curriculum fees directly cover physical textbooks, customized Master Books lesson planning sheets, portfolio tracking binders, and on-site trade workshop consumables.*

4. Special Events & Field Trips

- **Educational Field Trips & Showcases:** Fund educational field trips, project-based learning days, and community showcase performances are integrated throughout the year. Field trips may incur small, variable out-of-pocket fees depending on the venue location and student entrance requirements. These are collected outside standard tuition.

5. Refund & Withdrawal Policies

- Curriculum and lesson planning fees are strictly non-refundable once materials have been ordered from the publisher.
- Tuition packages (daily, weekly, monthly) are calculated based on reserved spots and are non-refundable once the selected service period begins.

Section 5: Compliant Itemized Receipt Template (For EMA Portal Uploads)

The template below represents the exact structure of invoices and receipts generated by our billing office for parent reimbursement uploads.

OFFICIAL INVOICE / RECEIPT

Genesis Center Of Marion County FL

Federal EIN: 59-6158819

Physical Address: 5200 SE 145th ST, Summerfield, FL 34491

Phone: 352-245-2560

Date of Issue: [MM/DD/YYYY]

Invoice / Receipt #: GCMC-[YYYY]-[XXXX]

Student Full Name: [Student First & Last Name]

Parent/Guardian Name: [Parent First & Last Name]

Description of Eligible Services Provided	Service Date Range	Qty / Rate	Total Price
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Physical Full-Day Core Academic Support & Tutoring <i>Includes: Math, Reading, Science, Social Studies, Master Books Curriculum & Life Skills classes.</i>	[Start Date] to [End Date]	[Insert Qty] Months @ \$700.00 / mo	\$(Insert]
Flexible Physical Core Academic Support & Tutoring <i>Daily pay-per-use attendance model.</i>	[Insert Specific Dates]	[Insert Qty] Days @ \$40.00 / day	\$(Insert]
Standalone Hands-On Life Skills Enrichment Class <i>Specify Track: [Cooking / Automotive / Carpentry / Agriculture / Drama]</i>	[Insert Specific Dates]	[Insert Qty] Classes @ \$25.00 / class	\$(Insert]
Early Start Morning Reading Program <i>Includes: Targeted morning reading support, quiet literacy activities, & breakfast.</i>	[Start Date] to [End Date]	[Insert Qty] Months @ \$160.00 / mo	\$(Insert]
Extended Study & Tutoring Program <i>Includes: Target afternoon academic tutoring & daily instructional mini-classes.</i>	[Start Date] to [End Date]	[Insert Qty] Months @ \$300.00 / mo	\$(Insert]
Annual Master Books Curriculum & Planning Fee <i>[Specify: Full-Time \$400.00 / Part-Time \$200.00]</i>	Academic Year 2026–2027	1 Student	\$(Insert]
		GRAND TOTAL:	\$(Insert]

Payment Status: [PAID IN FULL / PENDING EMA PORTAL CLAIM]

Payment Method: [Credit Card / Cash / Check # / EMA Portal Direct Bill]

Authorized Program Signature: _____

Genesis Center Of Marion County FL Representative



I certify that I have read and understood Step Up for Students' policies and procedures. I understand that failure to abide by these policies and procedures may result in a loss of payment or loss of eligibility as a participating program for the FES-UA or PEP scholarships.

Home Education Instructional Program Name: Genesis Center of Marion County

Program Owner's Name (Print): Evangelical Bible Mission Inc

Program Owner's Signature: Wendy Gallegos Vice President

Additional Administrator Name (Print): Gerald Bushin

Additional Administrator Signature: Gerald Bushin

Facility Street Address: 5200 SE 145th ST

Facility City, State and Zip: Summerfield FL 34491

I certify that the above address is the physical location of student instruction for this program.

Once you have completed this form, upload it into EMA as part of your Service Offering submission along with a copy of your program descriptions and tuition and fees. All documents must be in PDF format.